

**Worldwide Scientific Affairs
12 Months at A Glance**

Revised: 05-23-01

<p align="center">JANUARY, 2001</p> <ul style="list-style-type: none"> 1/8 WSA Staff Meeting 1/19 Comp to send out PPP ratings lists & merit sheets/Close the Loop PPP process starts 1/22 WSA Staff Meeting 1/31 IC Awards Distributed 	<p align="center">FEBRUARY, 2001</p> <ul style="list-style-type: none"> 2/1 WSA Plan Presentation - OBT 2/2 Merit sheets due back to Comp 2/5 WSA Staff Meeting 2/15 WSA Seminar - Causation 2/18-21 ERP SAB Meeting 2/19 WSA Staff Meeting 2/26 Reports sent to line management for merit communication
<p align="center">MARCH, 2001</p> <ul style="list-style-type: none"> 3/1 Mgmt sends signed PPP to HR-Direct for Filing 3/5 WSA Staff Meeting 3/15 WSA Seminar - Compensation 3/16 Advancement Planning preparation begins 3/19 WSA Staff Meeting 3/21-22 SRRC Meeting - Proposal Review 	<p align="center">APRIL, 2001</p> <ul style="list-style-type: none"> 4/9 2001 2RF Budget Input Due to V. King 4/17 Mid-Year Org Review (Advancement Planning) 4/23 WSA Staff Meeting 4/30 Nomination and preparation of Technical Ladder promotions/demotions
<p align="center">MAY, 2001</p> <ul style="list-style-type: none"> Mid-year PPP Discussions 5/7 WSA Staff Meeting 5/10 Approved Technical Ladder promotion/demotion nominations due to D. Koller 5/15 WSA Seminar - TSNA's 5/15 2001 RFA Published (tent.) 5/21 WSA Staff Meeting 5/31 OBT Technical Ladder Review 5/31 Final promotability ratings and Advancement Plan profiles Due 	<p align="center">JUNE, 2000</p> <ul style="list-style-type: none"> 6/4 WSA Staff Meeting 6/15 WSA Seminar - ETS Consensus 6/18 WSA Staff Meeting 6/28 OBT Meeting (Non-Adj) Plan Reviews
<p align="center">JULY, 2001</p> <ul style="list-style-type: none"> 7/9 WSA Staff Meeting 7/17 WSA Seminar - TBD 7/23 WSA Staff Meeting 	<p align="center">AUGUST, 2001</p> <ul style="list-style-type: none"> Solicit PPP Input 8/6 WSA Staff Meeting 8/15 WSA Seminar - TBD 8/20 WSA Staff Meeting 8/30 2001 RFA Proposals Due (tent.)
<p align="center">SEPTEMBER, 2001</p> <ul style="list-style-type: none"> 9/10 WSA Staff Meeting 9/10-9/15 9/17 WSA Seminar - TBD 9/24 WSA Staff Meeting TBD WSA Org Review TBD 2002 Original Budget Input Due TBD WSA Planning Meeting 9/24-9/27 9/28 2002 OBT Review 	<p align="center">OCTOBER, 2000</p> <ul style="list-style-type: none"> Nomination and preparation of technical ladder promotions 10/8 WSA Staff Meeting 10/15 WSA Seminar - TBD 10/22 WSA Staff Meeting
<p align="center">NOVEMBER, 2000</p> <ul style="list-style-type: none"> Update PPP Input 11/1 2002 Project Sheets Due 11/5 WSA Staff Meeting 11/15 WSA Seminar - TBD 11/19 WSA Staff Meeting 11/30 OBT Technical Ladder Review TBD WSA Mgmt. Review of 2002 Projects (2 days) 11/13-14 	<p align="center">DECEMBER, 2000</p> <ul style="list-style-type: none"> 12/14 WSA Mgmt. Communicates approved 2002 projects to Staff Finalize departmental objective writing Draft development plans 12/3 WSA Staff Meeting 12/17 WSA Staff Meeting

- Finance Activities
- HR Activities
- ERP Activities

- WSA Meetings
- Planning Activities
- WSA Technical Seminar

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